

CANNON BUILDING 861 SILVER LAKE BLVD., SUITE 203 DOVER, DELAWARE 19904-2467

# STATE OF DELAWARE BOARD OF VETERINARY MEDICINE

TELEPHONE: (302) 744-4500 FAX: (302) 739-2711 WEBSITE: <u>DPR.DELAWARE.GOV</u>

EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES: BOARD OF VETERINARY MEDICINE

MEETING DATE AND TIME: Tuesday, April 14, 2015 at 1:00 p.m.

PLACE: 861 Silver Lake Boulevard, Dover, Delaware

Conference Room A, second floor of the Cannon Building

MINUTES FOR APPROVAL: May 12, 2015

# **MEMBERS PRESENT**

Roberta Jackson, VMD, President Erin Whaley, DVM, Vice Chairperson Craig Stonesifer, DVM Patricia Ennis, Public Member Lisa Garrison, LVT Joanna Miller, LVT Ann Sellers. Public Member

## **DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Kelly, Deputy Attorney General Sandra Wagner, Administrative Specialist III

#### **MEMBERS ABSENT**

# ALSO PRESENT

## **CALL TO ORDER**

Dr. Jackson called the meeting to order at 1:05 p.m.

# **REVIEW OF MINUTES**

The Board reviewed the minutes of the March 10, 2015 meeting. Ms. Ennis made a motion, seconded by Dr. Stonesifer, to approve the minutes with an amendment. By unanimous vote, the motion carried.

### **OLD BUSINESS**

There was no old business for discussion.

## **NEW BUSINESS**

# Review of Audits

The Board reviewed the audits and marked approved or deficient. For the deficient audits, Ms. Wagner will be sending out final audit letters.

DE Board of Veterinary Medicine April 14, 2015 Page 2 of 3

# Ratification of Application of Veterinarian Licensure by Reciprocity

Dr. Jackson made a motion, seconded by Ms. Miller to ratify the following person for Veterinarian licensure by reciprocity:

Michelle Rupp

By unanimous vote, the motion carried.

#### Ratification of Application for Veterinary Licensure by Examination

Dr. Jackson made a motion, seconded by Ms. Ennis to ratify the following person for Veterinarian licensure by examination:

Robert Campbell

By unanimous vote, the motion carried.

# Review of Application for Veterinary Licensure by Reinstatement

Dr. Jackson made a motion, seconded by Ms. Miller, to approve Ms. Victoria Kyle for licensure by reinstatement. By unanimous vote, the motion carried.

#### Review of Continuing Education Request

There were no continuing education requests to review.

# Status of Complaints

There were no new complaints.

#### Correspondence

There was no correspondence.

## **Board Elections**

Dr. Stonesifer made a motion, seconded by Dr. Whaley to postpone the board elections until their October meeting.

## OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSION ONLY)

There was no other business before the Board.

## **PUBLIC COMMENT**

There was no public comment.

## **NEXT SCHEDULED MEETING**

The next meeting is scheduled for Tuesday, May 12, 2015 at 1:00 p.m. in Conference Room A.

# **ADJOURNMENT**

There being no further business, Dr. Jackson made a motion, seconded by Ms. Sellers to adjourn the meeting. The meeting adjourned at 1:55 p.m.

Respectfully submitted,

Sandra Wagner

Sandra Wagner

Administrative Specialist III

DE Board of Veterinary Medicine April 14, 2015 Page 3 of 3

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.